



ARCHBISHOP
LANFRANC

LEARNING CHANGES LIVES

Dear Parents/Carers,

Year 11 GCSE and BTEC Examinations – Key Information

As we move into the final part of the academic year, the GCSE examinations for Year 11 are fast approaching. Practical examinations for Drama and Art will begin from **Monday 20th April**, with written examinations commencing from **Tuesday 5th May**. This is an extremely important period for our students, and it is essential that they are preparing thoroughly to give themselves the best possible chance of success.

We ask that Year 11 students use their time outside of school productively to revise and consolidate their learning. We strongly encourage parents and carers to engage in this process by supporting your child in creating a clear and manageable revision timetable. This should spread subjects and topics evenly across the weeks, helping them avoid last-minute pressure and ensuring all areas of the curriculum are covered. Providing a quiet, distraction-free area for revision at home will also support effective study.

Attached to this letter is the Summer Exam Timetable. It is vital that students attend all scheduled examinations and any timetabled booster sessions punctually. Attendance is imperative: students who arrive late risk their papers not being accepted for marking by the exam boards. In addition, non-attendance at an exam—without an authorised reason, such as hospitalisation—will result in parents or carers being liable for the cost of the missed paper.

Please also note that all students must remain available for the **national contingency day on Wednesday 24th June 2026**. This date is held nationally in case a local or national disruption (for example, severe weather or a major incident) prevents an exam from taking place as scheduled. If this occurs, students may be required to sit the affected examination on this day.

Support Available to Students

To help your child prepare effectively:

- A study room (G15) will be open from Tuesday 5th May, every morning from 7:45am for independent revision.
- Students are welcome to attend for a free breakfast before each exam.
- Full Academy uniform must be worn at all times during the examination period.

Equipment and Preparation

Please ensure your child brings the correct equipment with them to every exam. At minimum, they should have:

- Two black pens
- Pencils
- A ruler
- An eraser
- A scientific calculator (where required)
- A clear pencil case

Supporting your child in developing a healthy routine—regular revision, early nights, and a nutritious breakfast—will also contribute significantly to their performance.

Principal: Mr S Trehearn MA, NPQH

The Archbishop Lanfranc Academy, Mitcham Road, Croydon CR9 3AS

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The Bec Trust is a charitable company limited by guarantee and registered in England and Wales with company number 09187505

The registered office is at The Archbishop Lanfranc Academy, Mitcham Road, Croydon CR9 3AS



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Expectations During the Exam Period

- Students must leave mobile phones, bags, and coats in the designated exam cages before entering the examination hall.
- Students are required to remain on site between exams, attending their scheduled lessons, booster sessions, or studying independently.
- Students will not be permitted to leave the site during the school day unless formally authorised by a senior member of staff.

Booster Sessions

A detailed booster timetable will be shared shortly. These sessions provide final guidance, revision support, and key examination strategies. During the exam period, students will follow one of three pathways at any given time:

- Their normal timetabled lessons
- A scheduled booster session
- A GCSE examination

Students must remain on school site throughout the day unless permission is granted by senior staff.

We appreciate your continued support at this important time. Working together, we can ensure your child is fully prepared and confident as they enter their final examinations.

If you have any questions or require further guidance, please do not hesitate to contact us.

Yours sincerely,

Mr A Barlow

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The Archbishop Lanfranc Academy
Telephone: 020 8689 1255

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