



LEARNING CHANGES LIVES

Dear Parents/Carers,

Year 11 GCSE and BTEC Examinations – Key Information

As your child approaches their final GCSE and BTEC examinations, we would like to outline some important information to ensure they are fully supported and prepared.

Written examinations will begin next week. It is vital that students attend all scheduled exams and booster sessions punctually. **Attendance is imperative:** students who fail to arrive on time risk their papers being refused marking by the exam boards. **Non-attendance** at an exam, without an authorised reason (such as hospitalisation), will result in parents being liable for the cost of the missed examination.

Please note that **all students must be available for the national contingency days on Wednesday 11th June and Wednesday 25th June 2025.** These dates are reserved in case of a local or national disruption (such as severe weather or a major incident). If an exam cannot be held as scheduled, students may be required to sit it on one of these days.

To support your child:

- A **study room** (G15) will be open from **Tuesday 6th May**, every morning from **7:45am**, for independent study.
- Students are also welcome to attend for a **free breakfast** each morning before their exams.
- **Full Academy uniform** must be worn at all times during the exam period.

To help your child prepare:

- Ensure they have the correct equipment: at minimum, two black pens, pencils, a ruler, an eraser, a scientific calculator (where applicable), and a clear pencil case.
- Support a good study routine at home, encouraging regular revision, early nights, and a healthy breakfast.
- Check their exam and booster timetable carefully (a copy will be provided to students this week) and help them arrive at school in good time.

During the exam period, students must also:

- Leave mobile phones, bags, and coats in the designated exam cages before entering the exam hall.
- Remain on site between exams, attending lessons, booster sessions, or studying independently as required. Students will **not** be permitted to leave site after exams unless formally authorised by a senior member of staff.

We thank you for your continued support during this crucial time. Should you have any questions or require further information, please do not hesitate to contact us.

Yours sincerely,

Mr A Barlow
Assistant Principal
The Archbishop Lanfranc Academy
Telephone: 020 8689 1255

Principal: Mr S Trehearn MA, NPQH

The Archbishop Lanfranc Academy, Mitcham Road, Croydon CR9 3AS

T 020 8689 1255 F 020 8683 3113 E office@lanfranc.org.uk www.lanfranc.org.uk

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The registered office is at The Archbishop Lanfranc Academy, Mitcham Road, Croydon CR9 3AS