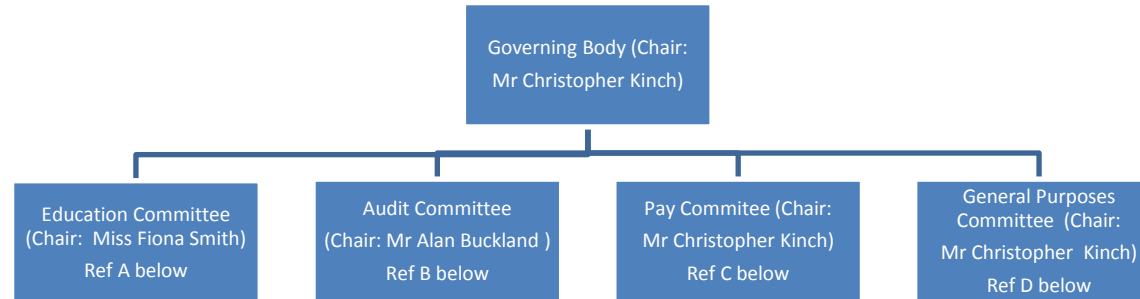




# The Archbishop Lanfranc Academy - Coloma Trust

## Governing Body Committee Structure



### Functions of the Full Governing Body:

The Governing Body is responsible for setting the Academy's Ethos, Vision and Strategy. It uses the services of the following committees:

<b>A</b>	<p><b>The Education Committee</b> has two key responsibilities relating to <i>Teaching and Learning</i> and <i>Pastoral</i> matters, each divided into distinct categories.</p> <p>Teaching and Learning: Curriculum; Academy Improvement Plan; Departmental Audits/Reviews; Lesson Observations; Target Setting/Key Performance Indicators/Trends; Inspections</p> <p>Pastoral: Admissions; Trips and Excursions; Discipline; Exclusions; Attendance; Safeguarding; Child Protection; Community Outreach; Parental Links; Primary Transfer</p>
<b>B</b>	<p><b>The Audit Committee</b> has responsibility for <i>External Audit</i> matters comprising</p> <p>Analysis of Audits; Appointment of External Auditors; Risk Management.</p>
<b>C</b>	<p><b>The Pay Committee</b> has responsibility for Staff Performance Reviews and Setting Salaries.</p>
<b>D</b>	<p><b>The General Purposes Committee</b> has three key responsibilities relating to <i>Finances</i>, <i>Premises</i> and <i>HR</i>, each divided into distinct categories.</p> <p>Finances: Financial Control and Budgets; Marketing; Fundraising; Procurement; Legal issues.</p> <p>Premises: Health and Safety; Maintenance; New Building</p> <p>HR: Appointment of Principal/SLT; Pay Policy and Remuneration; Staff Discipline; Grievances and Complaints; Appraisals/Performance Management and Capability.</p>

**Governors of The Archbishop Lanfranc Academy - Coloma Trust, including those recently resigned (as at 26/09/17)**

<b>Name</b>	<b>Position</b>	<b>Committees</b>	<b>Date Appointed</b>	<b>Term of Office</b>	<b>Date ended (if in the previous 12 months)</b>	<b>Declared Interest<sup>1</sup></b>	<b>Other Governorships</b>	<b>Attendance record last academic year 2016/2017</b>
Kinch; Mr Christopher	<b>Chair of Board of Governors</b> Sponsor Governor	B, C (Chair), D (Chair)	22/08/14	4 years		None	Foundation Governor: Coloma Convent Girls' School	10/10
Smith; Miss Fiona	<b>Vice Chair of Board of Governors</b> Sponsor Governor	A (Chair)	18/12/14	4 years		None		7/7
Bateman; Mr Tom	Staff Governor	A	23/12/16	4 years		Volunteer: Football Beyond Borders		7/7
Buckland; Mr Alan	Co-opted Governor	B (Chair), D	13/04/17	4 years				7/7
del Rio; Mr Michael	Principal & Accounting Officer	A, B (in attendance), D	22/08/14	While in post		None		13/13
Huggett; Mr Ron	Sponsor Governor	B, D	22/08/14	4 years		None	Trustee: The Coloma Trust; Governor: The Quest Academy-Coloma Trust	6/10
Jacqueline, Mrs Johnson	Sponsor Governor	A, B (in attendance), C, D	27/11/16	4 years		None	C.E.O - The Coloma Trust Governor: The Quest Academy - Coloma Trust Governor: Coloma Convent Girls' School	12/12

<b>Name</b>	<b>Position</b>	<b>Committees</b>	<b>Date Appointed</b>	<b>Term of Office</b>	<b>Date ended (if in the previous 12 months)</b>	<b>Declared Interest<sup>1</sup></b>	<b>Other Governorships</b>	<b>Attendance record last academic year 2016/2017</b>
Morley; Mr Matt	Co-opted Governor	B, D	12/12/16	4 years		Work for the Regional School Commissioner for the South East and South London		6/10
Osman; Mr Ahmed	Parent Governor	A, B, D	23/03/15	4 years		None		6/13
Ozah; Mrs Gerrie	Sponsor Governor	A (Vice Chair)	18/12/14	4 years		None	Member of the Academy Council: Beulah Nursery and Infant School (Pegasus Trust)	5/7
Tillson; Mrs Clare	Sponsor Governor	A	18/12/14	4 years		None		6/7
Wright; Sister Felicé	Sponsor Governor	B,C,D	22/08/14	4 years		Trustee: Daughters of Mary and Joseph	Chair: The Coloma Trust; Governor: The Quest Academy - Coloma Trust; Foundation Governor: Coloma Convent Girls' School	11/12

Name	Position	Committees	Date Appointed	Term of Office	Date ended (if in the previous 12 months)	Declared Interest <sup>1</sup>	Other Governorships	Attendance record last academic year 2016/2017
Bollan; Mr Michael	Sponsor Governor	B, D	19/11/15	4 years	11/07/17	None		10/10
Crofts; Mr Andy	Executive Principal	A, B (in attendance), D	22/08/14	While in post	01/09/17	Principal: The Quest Academy - Coloma Trust	Governor: The Quest Academy - Coloma Trust	8/13
Parker; Mr Jeff	Sponsor Governor	B, D	18/12/14	4 years	31/07/17	None		7/10
Martin; Mrs Maureen	C.E.O: The Coloma Trust	A, B (in attendance), C, D	22/08/14	While in post	01/09/17	C.E.O: The Coloma Trust; Executive Principal: The Quest Academy - Coloma Trust Headteacher: Coloma Convent Girls' School	Governor: The Quest Academy - Coloma Trust; Coloma Convent Girls' School	1/13

Footnote 1: Declared material interest may be business related, pecuniary or through a relationship with another governor or member of staff.

**Appointing Body:**

- Sponsor Governors - appointed by the Sponsor - The Coloma Trust (including C.E.O of The Coloma Trust)
- Staff Governor - appointed by Governing Body
- Parent Governors - elected by parents
- Principal - ex officio Governors
- Co-opted Governors - appointed by the Governing Body